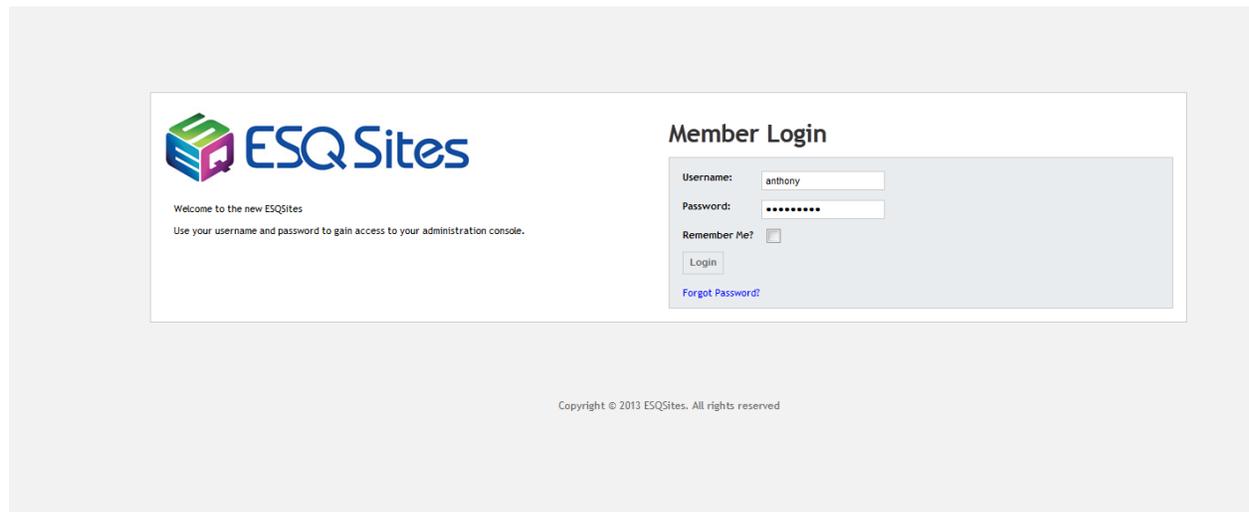


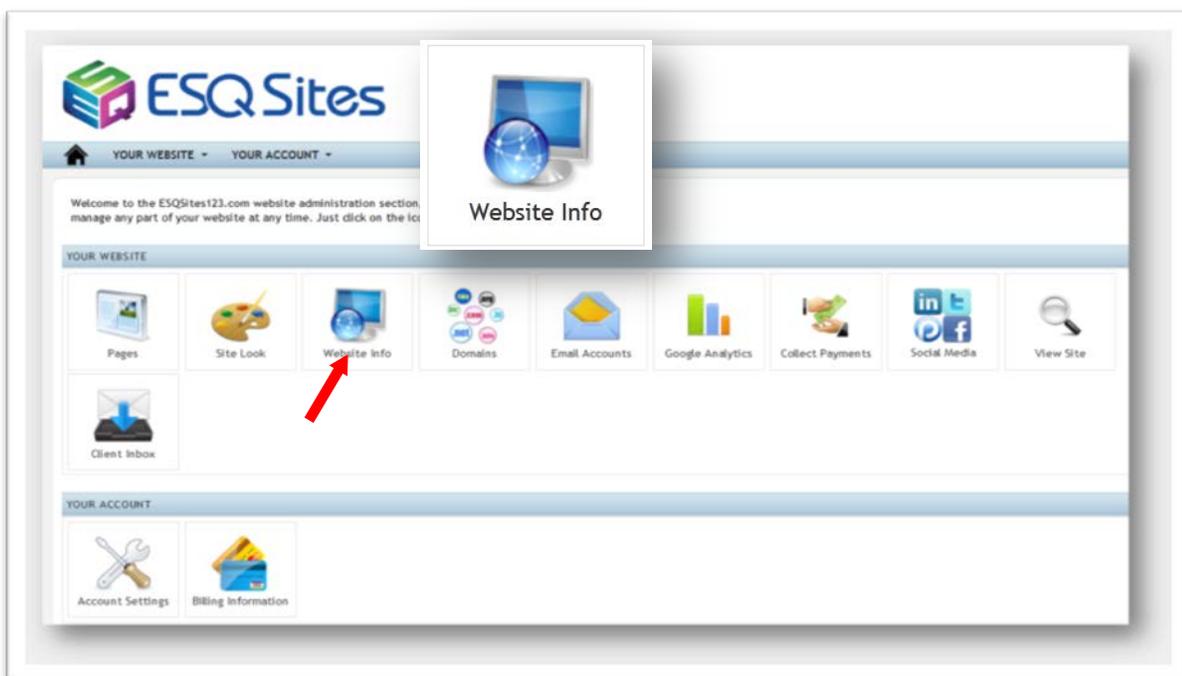
## UPDATING YOUR CONTACT INFORMATION:

When you move to a new business location or change your phone number, you will need to update your contact information.

First, log into your account.



After you have successfully logged in, click on the "Website Info" icon.



Then click on the “Edit Info” button.

### Website Information

**Website Information**

(i) The following fields are public information. They will appear on each page of your website.

Firm Name:	<input type="text"/>
Firm Type:	Solo
Email:	anthony@aeclaw.com
Address:	3936 Hortensia Street
City:	San Diego
State:	CA
Zip:	92110
Phone:	<input type="text"/>
Fax:	<input type="text"/>

**Meta Information**

Meta Description:  
Meta Keywords:

[Edit Info](#)

The “Edit Website Information” page should appear.

### Edit Website Information

**Website Information**

(i) The following fields will appear on each page of your website.

Firm name	<input type="text"/>
Firm type	Solo
Email	<input type="text"/>
Address	<input type="text"/>
City	San Diego
State	California
Zip	92110
Phone	(619) 236-8331
Fax	(619) 236-9439

Enter your new contact information and click on the “Update Info” button at the bottom of the page.

### Edit Website Information

**Website Information**

ⓘ The following fields will appear on each page of your website.

Firm name	Alan.....The VIP Man
Firm type	Solo ▼
Email	Info@yourlawfirm.com
Address	7502 W Deschutes Pl
City	Kennewick
State	Washington ▼
Zip	99336
Phone	(509) 738-1234
Fax	(509) 738-2345
Slogan	Please note slogans are limited to 22 characters.

**Meta Information**

ⓘ "Meta Information" is information that search engines and other non-human visitors of your site use to categorize and describe your website.

Meta description	<input type="text"/>
Meta keywords	<input type="text"/>

[← Back](#) [✔ Update Info](#)

-End of Topic-